

BOARD OF MAYOR AND ALDERMEN

October 11, 2010

A regular meeting of the Board of Mayor and Aldermen was held on October 11, 2010 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Mark Billingsley, Ernest Chism, John Drinnon, Carole Hinely, and Mike Palazzolo. Staff present: Patrick Lawton, Tom Cates, Captain Jodi Whitfield, Chief Dennis Wolf, Jerry Cook, Bo Mills, Ralph Gabb, Butch Eder, George Brogdon, Lisa Piefer, Reynold Douglas, Wade Morgan, Melody Pittman, Pam Beasley, Danelle Toole, Tom Cates, Tim Gwaltney, Joe Nunes, Andy Pouncey and Michele Betty.

Call to Order

Mayor Goldsworthy called the meeting to order at 6:00 p.m.

Invocation

Director of Public Services Bo Mills gave the invocation.

Pledge of Allegiance

Alderman Hinely led the Pledge of Allegiance.

Approval of Agenda

Alderman Palazzolo requested that Consent Item 18g Dogwood Park Lease Extension be moved to the Regular Agenda as Item 17b.

Agenda was approved with this amendment.

Motion by Mr. Palazzolo, seconded by Mr. Chism, to adopt the agenda as amended.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

Approval of Minutes

Alderman Palazzolo noted on page 4, under item Consulting Services – Board of Mayor and Aldermen Retreat that the sentence should have the word “in” inserted in the first sentence to read ...”the Board had been involved in some form...”

Alderman Palazzolo noted on page 6 just before the Consent Agenda, that it was he that recused himself from the vote, not Alderman Drinnon.

In response to a question by Alderman Billingsley, the Mayor stated that when someone requests to be recused from a particular item on the consent agenda, the clerk then records on that item that they are recused but are allowed to vote on the rest of the consent agenda.

Motion by Ms. Hinely, seconded by Mr. Drinnon, to approve the corrected minutes of the Board of Mayor and Aldermen meeting held September 27, 2010.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

Teacher of the Month Award

Mayor Goldsworthy, Alderman Carole Hinely and Robin Rey Rudisill of the Education Commission presented Ms. Ashley Burns with the Teacher of the Month Award. Ms. Burns is an IB art teacher at Germantown High School and member of the theatre department.

Youth Excellence Award

This item fell after item 15 due to Student of the Month running late.

Mayor Goldsworthy presented the Youth Excellence Award to Ms. Alexandra Watkins, a senior at Hutchison School.

TRPA Award Recognition

The Parks and Recreation Department earned several of the state 2010 Four Star Awards for Excellence awarded by the Tennessee Recreation and Parks Association in Murfreesboro at the state-wide conference on September 22, 2010. The awards were as follows:

TRPA Four Star Award for Best Renovated Facility – “Everybody’s Tree House” at Riverdale Park. The community playground partnership allowed the City of Germantown to partner with PlayCore, Baptist Rehab Germantown, and the Baptist Memorial Health Care Foundation to create the first NatureGrounds structure in the country. The innovative demonstration project promotes inclusive play experiences in a natural setting. The staff leader on the project was Pam Beasley, Parks Director

TRPA Four Star Award for best special event – “Special Prom Night”. This special event featured an inclusive blending of special needs individuals, their families and friends who gathered for a fun filled evening of entertainment, refreshments and prom photos. The staff leader for the event was Michelle McDonnell.

TRPA Four Star Award for best community program – “Adult Summer Baseball”. Targeted for young adult baseball enthusiasts and college students, the summer baseball league provided a sports program that focused on fitness, sportsmanship and team building. The staff leader for the program was Kevin Weaver.

TRPA Four Star Award for Individual Service – Emily Bader, Chairman of the Beautification Commission. Commission member Emily Bader has provided leadership and direction for the City’s Beautification Commission for over fifteen years. Under her guidance, the Commission has successfully added aesthetic appeal and beauty to public grounds, parks and medians throughout the community.

Citizens to be Heard

No citizens came forward.

BEER BOARD

PUBLIC HEARING – Beer Permit – AKASAKA Restaurant

The Beer Board was asked to consider a request from the owners of Akasaka, located at 7685 Farmington, for a permit for on-premise consumption of beer. The applicant completed the City’s required beer permit application and the appropriate record checks were done on the owner of the restaurant by the City’s police department. There was nothing in the background check that would discredit the owner and the application was in compliance with the City’s ordinance and the Administration recommended approval.

Motion by Mr. Billingsley, seconded by Mr. Chism, to approve the request from Mr. Simon C. Huang for a permit to sell beer for on-premise consumption at AKASAKA, located at 7685 Farmington Blvd., Ste. 101.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon-no, Hinely-yes, Palazzolo-yes. Motion approved.

BOARD OF MAYOR AND ALDERMEN

PUBLIC HEARING - Ordinance 2010-8 – Amendment to Chapter 6 – Buildings and Building Regulations - Third and Final Reading

The purpose of this ordinance is to amend Chapter 6 - Buildings and Building Regulations of the Code of Ordinances, which deals with the adoption of the building, plumbing, electrical, mechanical and fuel gas codes, to adopt the current Joint Memphis and Shelby County codes utilized by the Memphis and Shelby County Office of Construction Code Enforcement.

The City of Germantown has a long standing agreement with Shelby County for the enforcement and inspection of building and other related codes in Germantown. The Memphis and Shelby County Office of Construction Code Enforcement conducts building, plumbing, electrical, mechanical and fuel gas code inspections as part of this agreement. The current language in the ordinance did not adopt the latest version of the codes thus requiring this amendment.

These 2003 codes do not meet the requirements of the state law and this amendment brings Germantown Ordinances in line with the current Joint Memphis and Shelby County codes. Shelby County is currently reviewing the 2009 ICC Building Code for adoption sometime next year. Language has also been added to the ordinance to adopt any future amendments by Shelby County.

Motion by Ms. Hinely, seconded by Mr. Drinnon, to approve the amendments to Chapter 6 of the Code of Ordinances on third and final reading.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon-yes, Hinely-yes, Palazzolo-yes. Motion approved.

Ordinance 2009-19 – Signs – DRC Authority to Grant Exceptions – Set public Hearing Date

Mr. Cook stated that proposed Ordinance No. 2009-19 represents various amendments to the Sign Ordinance, Fence Ordinance and Subdivision Entrance features, where in the Design Review Commission (DRC) will be given specific authority to grant exceptions to the Ordinances. The specific action is to set November 8, 2010 as a public hearing date and second reading.

The proposed ordinance amendments, as recommended by the Design Review Commission, address the following changes: Housekeeping items such as inserting the RH district sign regulations; schools, county clubs, other instructional uses added to the section that deals with churches, public buildings and multi-family land uses; allow the Design Review Commission to grant exceptions to the sign ordinance, when justified. The proposed amendments do not address temporary signs as the DRC is reviewing those regulations nor does it change the prohibited sign section.

The Design Review Commission has recommended all of the proposed sign amendments to the Board of Mayor and Alderman (October 27, 2009), excluding illuminated fuel price signs. The Board of Mayor and Alderman has approved the proposed ordinance on first reading and tabled the ordinance on two previous occasions, the latest being June 14, 2010.

The proposed motion is to remove the proposed ordinance from the table and set November 8, 2010 as a public hearing date and conduct the second reading of the proposed ordinance. A detailed presentation of the proposed ordinance changes will be made at the public hearing.

The next agenda item, Ordinance 2010-9, proposes to allow churches, schools and other public buildings to have wall-mounted signs. This amendment is part of item 12, and can be removed from the agenda if item 12 is approved. Mr. Cook stated that he will make a separate presentation on item 13 when it is called.

Motion by Mr. Palazzolo, seconded by Mr. Drinnon, to remove Ordinance 2009-19 from the table and set November 8, 2010 as a public hearing and second reading.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

Ordinance 2010-9 – Amendment to Sign Ordinance Pertaining to Churches and Schools – First Reading and Set Public Hearing Date

Mr. Cook stated that the specific action requested by the Board was approval of the Ordinance on first Reading and set a public hearing date of November 8, 2010.

The sign regulations currently allow churches, and public and private schools to have a single, ground-mounted sign for the entire church or school campus. Campuses with multiple buildings or entrances are not allowed signs to identify the name or purpose of the buildings. Requests for wall signs or building identification signs were previously addressed by the Design Review Commission (DRC) as exceptions to the standard regulations. However, in September 2009 Tom Cates, City Attorney, advised staff that before the DRC granted any further variances to the sign ordinance, the Code of Ordinances should be clarified on the procedure by which the DRC grants variances, referred to as “exceptions”.

The attached amendment will allow public schools, private schools and churches the following types of signs: A ground-mounted sign identifying the name of the church or school (current regulation); a 25 square foot wall-mounted sign identifying the name of the church or school; An 18 square foot wall-mounted sign identifying the name or purpose of each building.

In addition, the amendment will allow the DRC to approve exceptions to the standard regulations on the size, location and content of the signs.

In response to a question by Alderman Palazzolo, Mr. Cook stated that to his knowledge the signage on municipal buildings are the correct sizes. If there are some signs out of compliance, staff will review them.

In response to a question by Alderman Palazzolo, Mr. Cook stated that the county school system operates as an autonomous body but over the years they have been cooperative in regard to the signage and development of the property.

In response to a comment by Alderman Billingsley regarding concerns of Our Lady of Perpetual Help Catholic School at the last Board meeting, Mr. Cook confirmed that the amendment will address those concerns of the school. Mr. Cook added that at the second reading of the ordinance and the third reading of the ordinance and public hearing, will fall consecutively at the next two Board meetings.

Motion by Mr. Billingsley, seconded by Mr. Drinnon, to approve Ordinance 2010-9 on first reading setting the second reading for October 25 and public hearing date on November 8.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

Wolf River Blvd. Extension – Engineering Supplemental Agreement

Mr. Cook stated that this agenda item is to approve Engineering's Design Supplement for W.H. Porter, Engineer for the Wolf River Boulevard Project. This is supplement No. 6.

W.H. Porter Engineers is the City's Design Engineers for the Wolf River Boulevard Project. The original contract with that firm was approved in 1999. Five other supplements have been approved for this project. The total cost of the Engineering Design Contract represents about 3.6% of the construction cost of the project, which is extremely competitive.

The purpose of this supplement is for the City to retain its relationship with W.H. Porter Engineers during the construction phase of the project. They are the engineer of record for this project. The project will be bid out in November 2010. While other firms will be involved in the construction and inspection, W.H. Porter Engineers will assist as engineer of record, in supporting the construction inspection firm requests for engineering and construction information, attending meetings and job site visits as necessary, and review any alternative design suggestions either by the contractor or inspection team.

The City received its Notice to Proceed with construction on September 17, 2010 from the Tennessee Department of Transportation. W.H. Porter, Engineers have been an initial and important member of the design team for this project.

In response to a question by Alderman Drinnon, Mr. Cook stated that this is professional services supplement to an existing contract. This firm is the engineering design firm of record meaning that the construction plans can only be changed or adjusted by them. If there is a suggested change by the contractor or design inspection team they will come to the City with the suggestion that we approach the engineering firm. That is what this supplement is designed to cover for the life of the project, not-to-exceed supplement.

Mr. Lawton stated that this firm has been engaged in this project for the past ten years and they are providing us with additional services.

Motion by Mr. Palazzolo, seconded by Ms. Hinely, to approve Supplemental Agreement No. 6 in the amount of \$50,000.00 for the Wolf River Blvd. Engineering Design Contract with W.H. Porter Consultants, PLLC.

ROLL CALL: Chism – yes, Billingsley–no, Drinnon-no, Hinely-yes, Palazzolo-yes. Motion approved.

Construction Engineering & Inspection Service (CE&I) for Wolf River Blvd. Extension – DEFERRED

Construction Contract Sidewalk Repairs

Mr. Lawton stated that earlier this year, 49 notices were sent to property owners that have a sidewalk adjacent to their property that was deficient and in need of repair. Photos of the defects were taken and an explanation was included in the notice. Of the forty-nine notices sent, forty-one of the property owners have complied by having the sidewalk repaired within the 90-day time limit. Eight property owners have not complied. As per the City's Sidewalk Ordinance, the City will make the repairs and the property owner is responsible for repaying the City for the construction costs. The property owner will be invoiced and have one year to repay the City.

The Board was asked to approve a construction contract with Tyfoon Construction in the amount of \$5,125.00 for the repair of residential sidewalks. There is a section of the City's code that deals specifically with the construction, repair and maintenance of the residential sidewalks throughout our community. The City's code is specific that the owner of a property that abuts or is adjacent to the

sidewalk shall be responsible for repair and as necessary replacement of damaged sidewalks. If a determination is made by the City engineer that an adjoining sidewalk should be repaired, the City engineer shall give proper notice to the property owner to repair or replace the sidewalk. The notice by the City engineer shall specify what is required of the property owner in terms of repairing the sidewalk. The notice shall also advise the property owner that unless the requirement is carried out within 90 days of receipt of the notice that the necessary work may be done by the City at the expense of the owner. Earlier this year the City sent 49 notices to property owners who had sidewalks in need of repair. Of the 49 notices 41 of the property owners have completed the sidewalk repair within the 90 day time limit.

Per City ordinance, the City will facilitate the repairs of the remaining eight property owners under a separate construction contract. The City's ordinance states that it will be the duty of the city administrator to collect this special tax in the amount necessary to complete the sidewalk repair. The city administrator will provide the property owner with an interest free monthly payment scheduled for the next 12 months. Any remaining balance at the end of this period of time will continue as a tax lien on the property.

In response to a question by Alderman Palazzolo, Mr. Lawton stated that the work will take two to three weeks. The first of November will begin the billing cycle. This comes out of operating contingency.

In response to a question by Alderman Palazzolo regarding item 18f, Grove Park Security Lighting, Mr. Lawton stated that this also will come out of operating contingency.

In response to a question by Alderman Billingsley regarding the eight property owners who did not comply with the sidewalk ordinance, Mr. Gwaltney stated that phone contact was made with the property owners and a letter will be sent to them later this week. Mr. Lawton restated that of the 49, 41 residents did comply.

Motion by Mr. Palazzolo, seconded by Mr. Chism, to approve a construction contract with Tyfoon Construction in the amount of \$5,125.00 for repair of sidewalk at various locations and approve Budget Adjustment No. 11-40.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

Indoor Pool Dehumidifier Project

The current dehumidification system was installed in 1989 and was refurbished in FY05. The system has always been undersized and now is technologically deficient. Installation of the new dehumidification system will be installed in the same areas on the rooftop with other existing rooftop units. In September of this year, the engineering consultants for this project discussed the existing conditions and the design specifications for the upgrade to the dehumidification system to the Athletic Club Commission and they have recommended the City move forward with the project.

The Board was asked to approve a contract with Quality Mechanical Contractor's Inc. in the amount of \$482,000 for the installation of an indoor swimming pool dehumidification system at the Germantown Athletic Club. The existing dehumidification system goes back to the original construction of the Germantown Athletic Club in 1989. It has been kept on life support for the past five years. Because of the anticipated cost of this system it was not always seen as a high priority in the City's capital improvement budget and was pushed out from year to year based upon competing needs.

A dehumidification system in a facility like the Athletic Club pool is designed to control the high moisture that increases the maintenance costs to structural components throughout the pool if the moisture levels combined with chlorine level from pool chemicals are not kept in check. The high humidity levels also affect the comfort level for the users of the pool and those wishing to watch either a swim meet or

their children engaged in swim lessons. The proper size and installation of a dehumidification system is a critical step in protecting our asset and removing this excess moisture.

To ensure that we have the proper dehumidification system that was properly sized and designed for our pool and water surface area, the City contracted with Branham and Lloyd for the design of this capital project.

Funding for the dehumidification system was incorporated in the FY11 capital budget. Because of the anticipated cost of this system the Administration in September, met with the members of the Athletic Club Commission to review the specifications and the requirements for the dehumidification system. The Commission recommended the City move forward with the project. It was also recommended that because the dehumidification project was to be done in phases in FY11 and FY12, the City take an alternate bid to see if, based upon economies of scale, we could get both dehumidifiers purchased and under budget in FY11 as the contractor was already deployed on site. Based upon this recommendation the bids were restructured to incorporate this alternative. Five bids were submitted for this project and after review of the bids it was determined that Quality Mechanical Contractor's was the acceptable low bidder and that we could purchase both dehumidifiers in FY11 and under budget. The project will take approximately 120 days to complete and because the systems will be rooftop mounted there will be minimal disruption to the pool operation. The results of this bidding process were brought back to the GAC Commission for their review. The commission concurred with the staff recommendation.

Alderman Drinnon questioned why there were no competing bids listed on the agenda sheet. Mr. Lawton stated that there were five competing bids and he will provide those to the Board. The bids were presented to the Commission.

Alderman Drinnon questioned if there was a warranty. Mr. Douglas stated that there was a five-year warranty on parts from the manufacturer and the standard one-year warranty on labor.

Alderman Palazzolo questioned if extended warranties were available. Mr. Douglas stated that extended warranties can be offered through the contractor but they were not included in the bid packet.

In response to a question by Alderman Billingsley, Mr. Douglas stated that in the past City staff performed preventative maintenance and a contractor handled the refrigerant side due to the complexity of the operation. After the warranty period on the new dehumidifier, the maintenance will be bid out. Typically, this will include quarterly preventive maintenance. Mr. Lawton stated that an extended warranty could be purchased and be presented to the Board.

Motion by Mr. Palazzolo, seconded by Mr. Chism, to authorize the Mayor to enter into a contract with Quality Mechanical Contractors, Inc. in the amount of \$482,000.00.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

Dogwood Park Lease Extension – moved from the consent agenda

Mr. Brogdon stated that in 1984 the City purchased 3.8 acres from Shelby County Schools to develop a neighborhood park known as Dogwood Park. As the City worked with the neighborhood, a tennis court was desired so the City leased an additional 1.837 acres from Shelby County Schools. The lease was for 30 years with an option to extend the lease another 30 years. Recently the City received a Local Park and Recreation fund grant of \$150,000.00 from the State of Tennessee. One of the stipulations of the grant is that the city must own the property or have a lease of at least 25 years. If the Board approves this extension, the Shelby County School Board will consider this item at their October 14 work session. Upon approval by Boards, the City will be in compliance with the State grant and regulations.

In response to a question from Alderman Palazzolo, George stated that there are some problems with the existing playground area, rotting timbers, etc. Staff met with the at least 40 residents from the neighborhood and received a lot of input and enthusiasm. This project hopefully will be like the Riverdale project which received a great deal of neighborhood involvement. An exact site plan has not been determined.

Alderman Palazzolo offered his congratulations to the Park Commission as this is yet another example of public/private partnership.

Alderman Drinnon congratulated the Park staff for this grant from the State. Due to the decrease in tax revenue, this grant really helps.

Alderman Hinely questioned the parking arrangement. Mr. Brogdon stated that the discussion with the residents went well. It is predicted that initially traffic may increase but over time it will subside.

Mayor Goldsworthy stated that over the past 15 years the City has been very successful in securing grant funds. The State does not give away huge sums of money but pieces of money and the City has a track record in delivering really excellent facilities. The State knows that when a City of Germantown project comes up for consideration that we deliver a very good product.

Motion by Mr. Billingsley, seconded by Mr. Chism to authorize the Mayor to sign a 30-year extension to the present lease with Shelby County Schools for 1.837 acres at Dogwood Park.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

CONSENT AGENDA

Recognition of Donation – Parks & Recreation

This year the Parks and Recreation Department is operating the Germantown Youth Cheer program with staff handling all administrative functions including program administration, financial management and program delivery. Staff has collected \$13,339.00 in registration fees for a total of 143 participants (14 squads). The season is ongoing and staff is requesting that this money be distributed in the budget cost center for cheer to be spent for league fees. This program is self-sustaining.

MOTION: To recognize the donation made to the Parks and Recreation Department for community program totaling \$1,599.00 and to approve Budget Adjustment No. 11-38.

Recognition of Donation – Germantown Library

Donations totaling \$1,225.00 have been given to the Library by the Germantown Woman's Club.

MOTION: To recognize the donations made to the Germantown Community Library by the Germantown Woman's Club in the amount of \$1,225 and to approve Budget Adjustment No. 11-36.

Recognition of Donation – Neighborhood Preservation Commission

The Neighborhood Preservation Commission collected money during the Pop's in the Park Concert totaling \$223.85 which will be sent to the Memphis Oral School for the Deaf.

MOTION: To recognize the donation from the Neighborhood Preservation Commission and budget adjustment number 11-35.

Civic Support – Tennessee Shakespeare Theatre

The Tennessee Shakespeare Company is requesting a grant from the City in the amount of \$75,650.00 to subsidize their program this year.

MOTION: To authorize the payment of a \$75,650.00 Civic Support grant to the Tennessee Shakespeare Company for their 2010-2011 season.

Civic Support – Germantown Chamber of Commerce

This grant is part of the City's Civic Support activity. In addition to the \$12,750.00 grant, in-kind services are being provided by the City in the amount of \$4,300.00 for a total support to the Chamber in the amount of \$17,050.00.

MOTION: To award a grant to the Germantown Chamber of Commerce in the amount of \$12,750.00.

Security Light – Grove Park

Some of the residents of Grove Park have noticed improper use during the evening hours at the park. The addition of the security lighting will assist the Police Department, park rangers, and neighbors to identify use past the posted park hours of dawn to dusk.

MOTION: To approve a contract with Memphis Light, Gas and Water to install a 35-foot pole, cobra head outdoor light and electrical connections at Grove Park and approve Budget Adjustment 11-42.

Resolution 10R19 – Co-location of Wireless Transmission Facility – 2701 Cross Country

This resolution will grant approval for Clear Wireless to install antennas at the 90 foot elevation and to add equipment within the compound at the base of the tower at Germantown Fire Station No. 1 at 2702 Cross Country Dr.

MOTION: To approve Resolution 10R19 for the co-location of Clear Wireless Transmission Facilities at 2702 Cross Country Drive.

Special Permit for Re/Max Balloon Sign – Race for the Cure

The Race for the Cure will be held this year on Saturday, October 30. Re/Max is a national sponsor of the event and will have a space in the Expo area in the parking lot of the Shops of Saddle Creek. Re/Max proposes to identify their involvement with an inflatable cold air balloon with their corporate name and colors. The balloon is to be 25 feet in height and will be staked to the ground.

MOTION: To approve a Special Permit for a temporary inflatable balloon sign for Re/Max at the Race for the Cure Expo on October 30, 2010.

Uncollected Personalty Taxes

The City established an agreement with Shelby County Trustee to assist in the collections of real and personalty delinquent tax accounts. The Trustee has determined that the parcels with a total property tax of \$3,930.38 are out of business and recommend their removal from the tax rolls.

MOTION: To request authorization from the Board of Mayor and Aldermen to remove parcels the Shelby County Trustee has determined uncollectible in the amount of \$3,930.38.

Internet Filtering License

Presidio holds the Tennessee state-wide contract for the license agreement for internet filtering. The state contract reflects a 48% savings.

MOTION: To authorize a three-year license agreement for internet filtering with Presidio Network Solutions for a three-year term in the amount of \$11,747.50.

Motion by Mr. Drinnon, seconded by Mr. Chism, to accept the consent agenda as presented.

Alderman Palazzolo recused himself from voting on one item on the Consent Agenda, Civic Support – Germantown Chamber of Commerce, due to his being a member of the Chamber’s Board of Directors. He stated he would vote in favor of the rest of the consent agenda.

ROLL CALL: Chism – yes, Billingsley–yes, Drinnon–yes, Hinely–yes, Palazzolo–yes. Motion approved.

ADJOURNMENT

There being no further business to be brought before the Board, the regular meeting was adjourned. Mr. Cates requested that the Board reconvene in five minutes in the Administration Conference Room for a closed session regarding litigation.

Sharon Goldsworthy, Mayor

Michele Betty, Deputy City Clerk/Recorder